

Paid internship Erasmus+ : HR and Business Development

Ascari s.r.o. is one of the 10 most successful recruitment agencies in the Czech Republic. Our company is active in many European countries for example Poland, Czech republic, Germany and Ukraine. For further information please check www.ascari.cz/en/ascari-about-us or

<https://www.facebook.com/ascaritraineeship/>

We are looking for English, German and Polish speaking interns for our offices in Ostrava (CZ), Prague (CZ) and Munich (DE)!

We're Looking For:

- Student or graduate of a university
- Fluency in English
- Knowledge of German/Polish is an great advantage
- Flexibility and creativity 'Hands-on' mentality
- Responsible and independent working style
- Ability to work in a team and with colleagues from all over Europe
- Driving license is an asset

What You'll Do:

- Support in recruiting processes
- Preparation and conduct of job interviews
- Support in strategic and operative HR projects
- Preparation of market and branch analyses
- Support of the Business Development team in German Market entry
- Social Media Management
- Office Management
- Customer service
- Driving tasks
- Reporting
- Administrative activities

Benefits of interning at Ascari:

- Financial compensation: € 400 / month or € 500 / month for German level C1 and C2
- Additionally about € 330 / month in case of Erasmus+ grant
- Diverse tasks at the company
- Pleasant working atmosphere, flexible working times and flat hierarchy
- International team with interns from all over Europe
- After the internship, there is the possibility of permanent employment
- Mentor for your individual development and wellbeing at Ascari
- Duration is negotiable (3-12 months)
- Daily coffee, tea and soup for free
- Support in apartment search in Ostrava
- Ostrava: dormitory in 1-2 minutes walking distance (110-180€ / month)

Please send your CV to rusanov@ascari.cz